



IAPMEI

Parcerias para o Crescimento

Type 3 Industrial Facilities Installation

Prior Reporting Procedure

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Facilities Covered in Type 3

All facilities not framed as type 1 and type 2, are classified as type 3, i.e all facilities which are not subject to at least one of the following legal regimes:

- Environmental impact assessment (AIA);
- Prevention and integrated pollution control (PCIP/REI);
- Prevention of major accidents (PAG);
- Waste management operations (OGR);
- Agri-food activities using raw material of animal origin, of activity involving the handling of by-products of animal origin or manufacturing activities of animal food requiring a veterinary control number (NCV) or individual identification number (NII);
- European Greenhouse Gas Emissions Trading (CELE);

Applicable Legislation (non-exhaustive list)

- Decree-Law no. 169/2012, of August 1st, in writing conferred by Decree-Law no. 73/2015, of May 11th (SIR - Responsible Industry System);
- Rectification statement no. 29/2015, of June 2015 (SIR);
- Portaria no. 279/2015, of September 14th – Instructional elements;
- Portaria no. 280/2015, of September 15th – Fees.

Order Instruction

Preparatory elements

- Electronic Form (available at Balcão do Empreendedor);
- License of approval to use the property to industrial purpose or certificate attesting the tacit acceptance l;
- Descriptive memory, including a description of the manufacturing processes, machine listing, characterization of solid, liquid and gaseous effluents, among others elements;
- Floor plans properly subtitled and listed, that shows the layout of the industrial facility;
- Statement of responsibility according to Article 33 (3) of SIR, in which you declare to know and to comply with the applicable legal requirements;

How to submit the request

1. Through the online channel:

<https://bde.portaldocidadao.pt>

- Filling the "Framework form"

Free Access, without requiring authentication, where it is requested a set of answers that will allow, at the end, to classify the industrial facility, identify the applicable procedure, the Coordinator Entity (CE), the environmental regimes applicable and, when available, the rate value.

At the end of the filling, and if you intend to proceed with the application submission, the transition to the detailed form requires an authentication that will allow access to your confidential area, where it will be kept until their submission request (which will only be allowed after the complete filling out the form and attach the required documents).

- Filling the "Detailed form" - Organized by sections aimed the characterization of the EI and generated based on the framework form. Like in the framework form, the given answers determine the questions raised in the course of filling out the application. The last section (P-attachments), is suitable to attach all necessary documents to the statement of claim. This section is presented by items according to the supporting elements contained in the Portaria referred above.

(See chapter II and III of Portaria no. 279/2015 of September 14)

* Citizen card, digital certificate of lawyer or solicitor or mobile digital key

2. Digital Assisted Service

- This service (Digital Assisted Service) can be provided at the Balcão do Empreendedor by the presential attending services of the coordinating entities;
- The fees charged for the order have an additional value when the digital assisted service is requested.

Applicable Fees

- When the City Hall is constituted as a coordinating entity of the request, the respective fee is approved in Municipal regulation;
- When the managing entity of ZER and DGE are constituted as coordinating entity of the request, the respective fee is provided in the Portaria no. 280/2015, of September 15th.

Deadline for decision on the prior reporting (MCP)

- Immediate

Enabling document for the activity exercise

- Document proving the submission of the MCP (*) and the payment of the respective fee. Beginning of the exploration;
- The exploration of the industrial facility covered in type 3, can begin after submission of the MCP and the payment of the respective fee (Article 34 of SIR).

For more information check IAPMEI's website in: <https://www.iapmei.pt> where it is suggested to consult the:

- **Guidance on Industrial Licensing** (SIR users guidance);
- **Guidance on Responsible Industry** (Technical Requirements)

IAPMEI Contacts:

Direction of Regional Proximity and Licensing / IAPMEI
Phone: + 351 21 213836294
industria@iapmei.pt
Estrada do Paço Lumiar, Campus do Lumiar, Ed. L
1649-038 Lisbon

