



TYPE 1 INDUSTRIAL FACILITIES INSTALLATION

PROCEDURE WITH PRIOR INSPECTION

Information note

Establishments Covered in Type 1

All facilities subject to at least one of the following legal regimes or circumstances:

- Environmental impact assessment ([RJAIA](#));
- Prevention and Integrated pollution control ([RJPCIP](#));
- Prevention of major accidents ([RPAG](#));
- Waste management operations that require prior survey/inspection ([OGR](#));
- Agri-food activities using raw material of unprocessed animal origin, of activity involving the handling of by-products of animal origin or manufacturing activities of animal food requiring a veterinary control number (NCV) or individual identification number ([NII](#)).

Applicable Legislation (non-exhaustive list)

- Decree-Law Nº. 169/2012, of August 1st in writing conferred by Decree-Law Nº. 73/2015 of May 11th ([SIR](#)- System of Responsible Industry)
- Rectification Declaration Nº. 29/2015, June 15th (SIR)
- Portaria Nº. 279/2015, of September 14th – Preparatory Elements
- Portaria Nº. 280/2015, of September 15th – Rates
- Portaria No. 307/2015, of September 24th – Compulsory insurance of civil non-contractual liability
- Decree-Law Nº. 75/2015 of May 11th, - [Only Environment Licensing Regime](#)
- Decree-Law Nº. 36/2023 of May 26th, Transition of licensing skills to the CCDR

Related Regimes (non-exhaustive list)

- Decree-Law Nº. 75/2015 May 11th - [Only Environment Licensing Regime \(LUA\)](#)
- Portaria Nº. 399/2015, of November 5th - Preparatory Elements for LUA Procedures
- Decree-Law No. 12/2020 of April 6th - European trading system of greenhouse gas emissions
- Decree-Law Nº. 102-D/2020, of December 10th– General System of Waste Management

Licensing process phases

The licensing takes place in two phases, phase of application and installation and phase of application for operation.

1st Stage - Application for Installation

Preparatory Elements

- Electronic form (available at <https://sir.iapmei.pt/areservada>)
- Descriptive memory
- Designed Parts

- Approval request to electricity and thermal energy production projects (when required) or evidence of prior approval
- Approval of the architectural project issued by City Hall or prior favorable information, in cases that involve urban installation or building operations subject to prior checking according with the RJUE or declaration of option by the deferral of its respective delivery
- Specific instructional elements relating to the industrial facility, covered by the LUA Regime.

(see Chapter II and III (section II) of Portaria Nº. 399/2015 of November 5th)

How to submit the Request

1. Through the online channel:

<https://sir.iapmei.pt/areservada>

Filling the "Framework form" – free Access, without requiring authentication, where it is requested a set of answers that will allow, at the end, to classify the industrial facility, identify the applicable procedure, the Coordinator Entity (CE), the environmental regimes applicable and, when available, the rate value.

At the end of the filling, and if you intend to proceed with the application submission, the transition to the detailed form requires an authentication that will allow access to your confidential area, where it will be kept until their submission request (which will only be allowed after the complete filling out the form and attach the required documents).

* Citizen card, digital certificate of lawyer or solicitor or mobile digital key

- Detailed form - Organized by sections aimed the characterization of the EI and generated based on the framework form. Like in the framework form, the given answers determine the questions raised in the course of filling out the application. The last section (P-attachments), is suitable to attach all necessary documents to the statement of claim. This section is presented by items according to the supporting elements contained in the Portaria referred above.

Required fees

- Determined by Portaria Nº. 280/2015, of September 15th (fees related to SIR) and Portaria Nº. 332-B/2015, October 5th (fees related to environmental regimes).

Deadline for decision about the request for installation

- Check pages 16 to 18 from “Guidance on Industrial Licensing” available at IAPMEI’s website through the link:

https://www.iapmei.pt/PRODUTOS-E-SERVICOS/Industria-e-Sustentabilidade/Licenciamento-Industrial/Documentos-LI/GuiaLicenciamento_112017.aspx

Document issued on. 1st phase

- Installation Title

In order to start the operation it is necessary to submit the 2nd phase of the request.

2nd phase – Operation Title Request

Preparatory elements

- Responsibility term of the technical manager for the project in which it declares that the industrial installation is completed and prepared to operate in accordance with the approved project and in compliance with the conditions included in the Installation Title;
- Title of authorization to use the building or fraction or supporting tacit acceptance certificate or copy of the application for authorization submitted to the City Council;
- Request for prior authorization for installation or operation of pressure equipment (when applicable).

How to submit the Operation Title Request

1. Through the online channel:

<https://sir.iapmei.pt/areservada>

- By entering in your Reserved Area, you have to select the “Establishment” and choose the option and choose the option " Request inspection " and attach the documents referred above.

Document issued on 2nd phase

Within 30 days of the date of the operation title request, the Coordinator entity performs the inspection to the facility, following which operation title is issued.

The operation of the type 1 industrial facility can begin after the operation title issue and once hired the non-contractual liability insurance.

For more information check IAPMEI's website in:
<https://academiapme.iapmei.pt/mod/page/view.php?id=14298> where it is suggested to consult the:

- **Guidance on Industrial Licensing (SIR users guidance)**
- **Guidance on Responsible Industry (Technical Requirements)**
- **Videos**

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